

Marine City Festival

Board Meeting

7/6/15

Alger Street

Marine City

Present: Melisa, Rob, Tiffany, Nicole, Rick, Bob, Marc

Absent: None

General meeting to discuss layout and daily activities.

Prior to event:

- Ask Donna at Lumberjack if we can use the stairs.
- Fireworks contract is in hand; have to sign and submit ½ down.
- Need extension cords – mark your own if borrowing
- Marking paint for vendor slips
- Mosquito fogger
- Let Jackie know we will need a large amount of ice.
- Volunteer meeting Monday 7/13 at Gars. Need overnight security 11 – 7 am. \$10 an hour
- Beer garden volunteers needed:
 - 4-6 pm 5 people
 - 6-8 pm 8 people
 - 8-2 am 12-15 people

Wednesday:

- Start general layout with snow fencing. Pound down corner posts
- Spray outline for vendor slips
- Start hanging Christmas lights

Thursday:

- Roads will be barricaded at 3 pm.
- Stages will come in around 4 pm; Andrea is in charge of those.
- Tiffany needs to go to the bank and get change (\$1, \$5, and \$10)
- Ramp from Canada coming in.
- Port-a-potties come in.

- At 6 pm, move picnic tables. Rick will call the football coach and ask the team to help move them; we will supply pizza and pop for moving. ?? will ask each pizza place in town to donate 2 large pepperoni pizzas. Will need them again on Sunday to move them back.
- Pop-up tents for the beer garden
- Vendor check-in starts at 6 pm for early arrivals
- Rick is bringing more volunteers to finish up the snow fencing
- Finish hanging Christmas lights

Friday

- All hands on deck starting at 11 AM.
- Pick-up ice
- Vendor check in between 8 and 10am. Marc and Rob are in charge of placing vendors
- Put out trash cans throughout town and collect DPW trash lids. Tiffany offered to store them at in-laws house.
- Establish headquarters.
- Bob needs to close off a section of the beach.
 - Beer Pop Tournament – need ping pong balls (Melisa), solo cups, ½ barrel of beer (Bob), dry erase board (Rob), clothesline (Melisa), tables, and beer tabs as prizes (Melissa).
- Cover charge for the beer garden is \$2.00 starting at 4 pm each night.

Saturday:

- Coast Guard, Border Patrol, and Sheriff's Departments will be here from 12 – 6 pm.
- Sand Castle competition starts at 9 am; Grace is hosting and will be getting prizes. She is allotted up to \$100.00 to use for prizes.
- Fishing Tournament starts at 10 am; Mike Horn is all set, Nikki will check in.
- Soap box derby starts registration at 8 am, need 2 on hand. 4 cars running. Need a PA system with an MC from 8 -4pm. Rick is calling Kevin; LM.

Sunday:

- Car Show – need 1 person to do a walk through to ensure happiness and safety.
- Parade – all hands on. Staging starts at 12 pm.

Break-down per person:

Melisa:

Oriental Trading – ping pong balls, wristbands, tickets, blow-up guitars, cowboy hats, temporary tattoos.

Sams Club – A few cases of water and pop, garbage bags, a couple boxes of individual bags of chips.

Contact the Mayor to attend opening ceremonies on Friday and ride in the parade on Sunday.

Order flowers from Marcy for the girls (crowns are in)

Rob:

Signs Needed:

2 large 4 x 4 sponsor signs (beer garden and festival stage)

4 2 x 4 activity signs (Arts and crafts, beach, ferry, and beer garden)

2 4x 4 entertainment signs (beer garden and festival stage)

5 2 x 3 yard signs for the horse drawn wagon rides (location #, price)

Back pack leaf blower for clean-up n Sunday

Printing:

Cuzzies – multi-color base with logo

3 large sweatshirts (1 for Rick and 2 for Tiffany)(Personal Expense not Festival)

1 long sleeve shirt for Rick(Personal Expense not Festival)

Rick:

Contact Lt. Reed from the Marine Division to be in the water during the fishing tournament

In charge of driving the hi-lo during the soap box derby.

Call Rockford Carving, ask to use the Music Festival sign stands during festival

Marc:

Does his church want to sell popcorn in the beer garden during festival?

NHS kids:

Could use them at the beach, dunk tank, graffiti wall, and at Ribs on the River

Jessica Davenport:

Working on sign-up's for the dunk tank